



## **ICoTA Board of Directors Meeting**

Wednesday, 22 March 2023 @ 5:45pm CST

Waterway Marriott, Montgomery C, / GoToMeeting Virtual

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### **Meeting Minutes**

#### **1) Determination of Quorum & Call to Order**

The meeting is called to order by Stuart Murchie. A quorum is present. Previous minutes were approved as written.

#### **2) 2023 SPE/ICoTA Well Intervention Conference – Luis Castro / Lucy Blount**

The conference was well attended with very positive feedback from participating operators, attendees, exhibitors, and presenters. There was a significant increase in international participants as well. We will continue to push for global recognition. SPE will provide a draft financial report in April.

- a) 1,456 attendees (1,147 in 2022)
- b) 81 exhibitors (1 sold onsite) covering 18,230sqft (2022 – 73 exhibitors, 16,530sqft)
- c) 10 Sponsorships
- d) Events
  - i) Operator Plenary Breakfast was very well attended with 103 in attendance (increased over 2022).
  - ii) Operator Showcase – booth stayed busy. Participating operators are looking forward to the 2024 event.
  - iii) Keynote by Shauna Noonan was well received with 132 guests (increased over 2022)
- e) Technical Sessions were well attended with very positive feedback.
- f) Lucy Blount will be the Senior Chair for 2024 with Matt Billingham as Junior Chair. Will start holding the 2024 technical committee meetings soon.

**Note:** Petronas (Operator Plenary Breakfast delegate) expressed an interest in starting a Malaysian chapter.

#### **3) Chapter Reports**

##### **a) USA – Brandon Henderson**

- i) Renewals have started coming in. The board is pushing for corporate memberships and are actively contacting service companies.
- ii) Sporting Clays Tournament will be held in May and is all but sold out. Always a great event for the chapter. Prices increased slightly, didn't seem to be an issue.
- iii) Golf Tournament is scheduled for October 6 at Blackhorse with a slight increase in price.
- iv) Coiled Tubing (active unit) Tracker has been completed and is published in the members area of the global website. This report covers land, 2 3/8" and 2 5/8" CT by region and will be updated bi-annually. We are proud of this report and the efforts that went into

completing it. We feel what we have is pretty accurate. Would like to see it expanded in the other chapters.

- v) Lunch & Learns – have some operators interested in presenting. Oxy presented in February and it was very well attended. Gaston Pillar is the Technical Committee lead.
- vi) Midland – still pushing for ICoTA awareness in the Permian. Will start with a happy hour followed by a luncheon.
- vii) Financially in good shape.

**b) Europe – Bronson Larkins**

- i) Membership at 335 currently. Expect this will continue to trend up towards EWIC.
- ii) Champions & Patrons – All looking good for 2023. All Champions renewed and Patrons membership all sold out. We have companies in the queue for both, but are limiting numbers for a few practical purposes.
- iii) Norway & SWIS - bigger than last year due to success. 12th & 13th June, potential for up to 300 delegates and 15 exhibition places.
- iv) Max Sorenson will join ICOTA Europe Board and continue to grow things on the Norwegian side, as a more established sub-committee. Plans for Lunch & Learn, YP and other technical events.
- v) Lunch and learns continue. Had an extended afternoon event in January covering Barriers with good Operator participation and tech bites. February was the ICOTA Award winners (SLB) which had a few technical issues (despite significant investment in trying to protect against it). Schedule planned for the rest of the year – 6 L&L in total
- vi) Golf - sub committee progressing well in the planning of 3 events in 2023. Usual sponsorship and charitable donations push - popular networking opportunity for the golfers out there.
- vii) YPs. Continued growth, top support in sub-committees. Planning on more events in 2023 as well as help within various sub-committees (and participation at Board level)
- viii) Social Media – LinkedIn - 3823 followers on Europe's company page in November - we have now grown to 4160 which is fantastic. Schedule of posts in place and regular interaction.
- ix) 2023 plan
  - (1) Bronson Larkins of Wellvene will take up Snr Chair role in June from current Snr Chair Mark Oatey
  - (2) Richard Innes, Total Energies will become the Jnr Chair
  - (3) Structure & sub committees - continued development.
  - (4) Succession planning - Board and committees (we've had some healthy turnover)
  - (5) Discussing ideas and thoughts for growing ICoTA Europe's presence further within the community.

**c) Canada – Scott Sherman**

- i) AGM to be held next week. Joseph Arun will be the new Canadian delegate to the Executive Board, replacing Bill Gavin.

- ii) Will be hosting sporting clays and golf tournaments as well as mixers in Calgary and Eastern Canada in 2023
- iii) The Roundtable will be held in November
- iv) Continuing efforts to expand into Eastern Canada.

**d) Latin America – Miguel DiVincenzo**

We had a very good presence from LATAM at this year's conference, with more than 40 people attending from the region. There were 4 papers presented (3 from Argentina and one from Colombia) and the presence of Petrobras to the Operators Plenary Breakfast.

**i) Argentina**

The sub-chapter has had a very good year with a very successful "annual workshop" and three local meetings organized for the main E&P operators of the country. The technical committee is planning a workshop for September 2023, in Neuquén, including the same topics of last year (intervention and completion technologies applied to multi-frac horizontal wells operations)

**ii) Columbia & Ecuador -** We are planning to re-start this sub-chapter with a different agenda (not including fracking for Colombia). The plan is to have a workshop in Bogota (or Quito) for October 2023.

**iii) Mexico -** We have a new country Director (Joel Ulloa) that organized the first meeting of this year, two weeks ago in Villa Hermosa. During the meeting they discussed the agenda for the year, including one workshop in June 2023 and bi-monthly local meeting.

**e) MENA – Andrew Carrion**

**i) Continuing the webinar series.** They are have very well attended at 40-50 per session. Held 6 webinars Q422 – current.

**ii) SPE/ICoTA MENA Workshop to be held Q1/Q2 2024.** Date moved due to other conferences being held in October & November.

**iii) Membership:** In an effort to bring in members from all regions, Non-Executive Directors from KSA, UAE and Kuwait have been seated on the chapter board.

**4) Treasurers Report – Paul Carragher**

Paul is unable to attend due to illness. Report along with conference financial report will be given at the next meeting.

**a) Executive Board / Non-Executive Directors – Bylaws Committee – Lucas Mezzano**

Actioned from the previous meeting in November, the Bylaw Committee were to review and make recommendations regarding officer tenure (Senior / Junior Chairmen) as well as the creation of a Past Chairman position on the Executive Board (for continuity and experience).

The Bylaw Committee consisting of Alan Turner, Steve Deshotels, John Smith, Tim Ramsey and Lucas Mezzano reviewed the current bylaws and recommended (1) the tenure of the Senior /

Junior Chairman shall remain at 1 year and (2) a position on the Executive Board should be created for the past chairman with a 1 year commitment, 2 year max. The proposed Bylaw changes are as follows:

**Section 6.3 (a)**

*The immediate past Sr Chair will also serve as Director of the Executive Board for a period of one year following his/her completion in office. Beyond his/her one-year post completion of office, he/she may elect to stand down. Beyond his/her two-year post completion of office, he/she will be invited to stand down as a Director of the Executive Board.*

*While he/she is no longer an officer of the Board, he/she in addition to his/her roles and responsibilities as committee member has the responsibility for ensuring consistency is maintained, including effective handovers take place and support of the incoming officials is provided. As Director of the Executive Board, he/she remains bound by the duties that are associated with that appointment.*

Motion is 2<sup>nd</sup> (Alex Crabtree) and all are in favor of the proposed Bylaw change.

**5) Call for Nominations**

- a) 2023-2024 Jr. Chair / Treasurer (Lucas Mezzano)
  - i) Jr Chair Nomination: Christopher Schneider
    - (1) All in favor
  - ii) Treasurer Nomination: Paul Carragher
    - (1) All in favor
- b) Executive Board (2023-2025)
  - i) Matt Billingham, 2<sup>nd</sup> 2-year term
    - (1) All in favor
  - ii) Tim Ramsey, 2-year term (replacing Alex Crabtree)
    - (1) All in favor
  - iii) Alan Turner, 2<sup>nd</sup> 2-year term
    - (1) All in favor
  - iv) Stuart Murchie, Past Senior Chair, 1-year term
    - (1) All in favor
- c) Non-Executive Board
  - i) Motion to re-elect for 2-year term (2023-2025)
    - (1) Ken Newman – all in favor
    - (2) Alan Turner – all in favor
    - (3) Andrew Patterson – all in favor
    - (4) David Larimore – all in favor

**6) AOB**

- a) Intervention Technology Award – Alex Crabtree and the Selection Committee will meet to discuss ideas to better the award for 2024 and make recommendations to the board (prior to the call for submissions). Selection Committee consists of: Alex Crabtree, Andrew Patterson, Bob Murphy, David Larimore, Ed Smalley, Gordon Mackenzie, Joel Johns, Matt Billingham, Pierre Ramondenc, Steve Deshotels & Tim Ramsey.

- b) Executive Board

Meetings will be held 1 month prior to Board meetings.

With no other business, the meeting is adjourned by Lucas.

| 2023 Director Board Members                        |   |
|--|---|
| Altus Intervention - Stuart Murchie (Sr Chair, EB) | Non-Executive - Ken Newman (EB)                     |
| Baker Hughes - Tim Ramsey                          | <del>Non-Executive - Hampton Fowler</del>           |
| <del>BiSN - Paul Carragher (Treasurer, EB)</del>   | Non-Executive - Alan Turner (EB)                    |
| Chapter: Canada - Scott Sherman                    | Non-Executive - Andrew Patterson                    |
| <del>Chapter: China - TBD</del>                    | <del>Non-Executive - David Larimore</del>           |
| Chapter: Europe - Bronson Larkins                  | NOV CTES - Ed Smalley                               |
| Chapter: LatAm - Miguel Di Vincenzo                | NOV Texas Oil Tools - Steve Deshotels               |
| Chapter: MENA - Chris Kuijken/Andrew Carrion       | Oceaneering International - Alex Crabtree (EB)      |
| Chapter: USA - Brandon Henderson/Josh Ivie         | <del>Premier Coil Solutions - Brett Witte</del>     |
| Cudd Energy Services - Christopher Schneider       | Schlumberger - Pierre Ramondenc                     |
| <del>Equinor AS - Alastair Buchanan</del>          | Schlumberger Wireline - Matt Billingham             |
| Forum Energy Technologies - Alan Zamorano          | Spooltech, Inc. - Clint Derrick                     |
| FET - Global Tubing - John Smith                   | Supreme Services - Zeke Peak                        |
| Halliburton WL - Luis Bustillo                     | Tenaris Coiled Tubes - Lucas Mezzano (Jr Chair, EB) |
| IPI - Gordon Mackenzie                             | Weatherford - Bob Murphy                            |
| NBG - Sascha Trummer                               | <del>Welltec - Nolan Sperle</del>                   |
|  |   |

\*EB – Executive Board

| Chapter Delegates: Executive Board of Directors |                             |
|---|-----------------------------|
| Canadian Chapter – Arun Joseph                  | MENA Chapter - TBD          |
| USA Chapter – Joel Johns                        | LatAm Chapter - TBD         |
| European Chapter – Steve Moir                   |                             |
| 2023 WI Conference Program Chairs               |                             |
| Baker Hughes - Luis Castro – Sr. Chair          | BP – Lucy Blount, Jr. Chair |
| Others in attendance                            |                             |
| SPE, Alyssa Moreno & Tamela Claborn             |                             |