



When you arrive

- Please only visit if you have a negative lateral flow test that day
- Call 01467 672 200 before you arrive
- Or, if the office is open, knock on the door
- Someone will let you in
- You may be asked to wait outside until another visitor leaves
- Please complete the Test and Protect contact form

When you come in

- Ideally one visitor at a time please
- But if others are coming, please let us know in advance so we can plan accordingly
- Please use the hand sanitiser provided
- Please wear a mask — we'll have some to hand
- Please maintain one metre social distancing at all times
- We will ask you and anyone with you to confirm details for Test and Protect*

As you're leaving

- Your contact will escort you out
- Sanitise your hands
- Within 10 days of your visit, please let us know if you, or someone you live with, has symptoms of COVID-19